




# Partner in Safety Checklist

Become a Partner in Safety with South Metro Fire. Train your Assisted Living Staff and Community to prepare for a fire or a medical emergency.

Fire Evacuation	To Do
	<ul style="list-style-type: none"> <li><input type="checkbox"/> Fire drills - 2 times a year per shift.               <ul style="list-style-type: none"> <li><input type="checkbox"/> Day Shift Date: _____</li> <li><input type="checkbox"/> Day Shift Date: _____</li> <li><input type="checkbox"/> Swing Shift Date: _____</li> <li><input type="checkbox"/> Swing Shift Date: _____</li> <li><input type="checkbox"/> Overnight Shift Date: _____</li> <li><input type="checkbox"/> Overnight Shift Date: _____</li> </ul> </li> </ul>
	<ul style="list-style-type: none"> <li><input type="checkbox"/> 1 Observed fire drill by South Metro Fire. (Can be one of the dates above)               <ul style="list-style-type: none"> <li><input type="checkbox"/> Date: _____                   <ul style="list-style-type: none"> <li><input type="checkbox"/> Day Shift</li> <li><input type="checkbox"/> Swing Shift</li> <li><input type="checkbox"/> Overnight Shift</li> </ul> </li> </ul> </li> </ul>
	<ul style="list-style-type: none"> <li><input type="checkbox"/> Staff training - 1 time a year per shift led by a South Metro Fire employee. (You can combine shifts in training)               <ul style="list-style-type: none"> <li><input type="checkbox"/> Day Shift Date: _____</li> <li><input type="checkbox"/> Swing Shift Date: _____</li> <li><input type="checkbox"/> Overnight Shift Date: _____</li> </ul> </li> </ul>
	<ul style="list-style-type: none"> <li><input type="checkbox"/> Resident training - 1 time a year led by a South Metro Fire employee.               <ul style="list-style-type: none"> <li><input type="checkbox"/> Date: _____</li> </ul> </li> </ul>



Medical	To Do
	<ul style="list-style-type: none"> <li><input type="checkbox"/> Falls               <ul style="list-style-type: none"> <li><input type="checkbox"/> Staff training on Colorado Code Regulations on Lift Assist</li> <li><input type="checkbox"/> The staff takes a quiz on spotting hazards for falls. (Kahoot created by South Metro Fire)</li> </ul> </li> </ul>
	<ul style="list-style-type: none"> <li><input type="checkbox"/> Staff Training on Hands-Only CPR               <ul style="list-style-type: none"> <li><input type="checkbox"/> The staff watches a video (Provided by South Metro Fire)</li> </ul> </li> </ul>
	<ul style="list-style-type: none"> <li><input type="checkbox"/> Staff Training on Chcek-Call-Prepare               <ul style="list-style-type: none"> <li><input type="checkbox"/> The staff watches the video Check-Call-Prepare (created by South Metro Fire)</li> </ul> </li> </ul>
	<ul style="list-style-type: none"> <li><input type="checkbox"/> Staff Training of DNR/MOST forms               <ul style="list-style-type: none"> <li><input type="checkbox"/> The staff watches three videos about different situations. (created by South Metro Fire)</li> </ul> </li> </ul>

Completion of Partner in Safety	To Do
	<ul style="list-style-type: none"> <li><input type="checkbox"/> No open fire inspections violations with South Metro Fire</li> </ul>
	<ul style="list-style-type: none"> <li><input type="checkbox"/> Have 1 person fill out the form on the South Metro Fire link               <ul style="list-style-type: none"> <li><input type="checkbox"/> Click: <a href="#">Partner in Safety Application Form</a></li> </ul> </li> <li><input type="checkbox"/> Link URL (type this into the browser)               <ul style="list-style-type: none"> <li><a href="https://app.smartsheet.com/b/form/edf1f0ac18f94846bc23ecf3fba8234b">https://app.smartsheet.com/b/form/edf1f0ac18f94846bc23ecf3fba8234b</a></li> </ul> </li> </ul>
	<ul style="list-style-type: none"> <li><input type="checkbox"/> South Metro Fire will verify your completion</li> </ul>
	<ul style="list-style-type: none"> <li><input type="checkbox"/> South Metro Fire will present you with a Partner in Safety award in December.</li> </ul>

